

ASCC Arts and Humanities 1 Subcommittee

Approved Minutes

Tuesday, January 14th, 2025

11:30AM – 1:00PM

CarmenZoom

Attendees: Beecher, Bitters, Dugdale, Hedgecoth, Hilty, Troyan

- 1) Approval of 11/26/2024 & 12/10/2024 Minutes
 - Beecher, Troyan, **unanimously approved**
- 2) German 3510 (new course)
 - *The Subcommittee recommends that the department consider a minor adjustment to clarify which types of professionals this course is appealing to within the course title. They believe this could help the department better attract the students this course has been designed for.*
 - *The Subcommittee recommends that the course instructor clarify within the syllabus how many class sessions a student is permitted to miss prior to them losing points from the participation section of the course grade (as discussed on pages 5-6 of the syllabus).*
 - *The Subcommittee recommends that the following course statements be updated, as they all have been recently revised for the 2024-2025 academic year, and can be found on the [ASC Curriculum and Assessment Services website](#):*
 - *Diversity Statement (pages 15-16 of the syllabus)*
 - *Mental Health Statement (page 16 of the syllabus)*
 - *Student Life – Disability Services Statement (page 17 of the syllabus)*
 - Beecher, Troyan, **unanimously approved** with *three recommendations* (in italics above)
- 3) Music 3401.35 (new course)
 - Arts and Humanities 1 Subcommittee Chair Tom Dugdale and Director of Undergraduate Studies in the School of Music David Hedgecoth are partnering to better revise syllabi regarding guitar lessons. Therefore, they request that this proposal be tabled for a future meeting until the revised syllabus can be uploaded through the curriculum portal.
 - **Tabled**

- 4) ASC 2798.03 (existing course with GEL Education Abroad; requesting GEN Foundation: Historical and Cultural Studies)
- The Subcommittee ask that the syllabus from the previous iteration of the study abroad program be provided, as they would like to see the changes made to the program to better assess whether the changes will meet the requirements of the GEN Foundation: Historical and Cultural Studies category. The Subcommittee would like to assess the degree to which new material in the course may be overlapping with similar experiences in other ASC units.
 - The Subcommittee ask that a cover letter be submitted that outlines the key changes made to the study abroad program when it was redesigned for its inclusion within the GEN Foundation: Historical and Cultural Studies category.
 - The Subcommittee noted that within the course assignments section on page 2 of the syllabus, there was mention of students utilizing GroupMe to complete the Fun Facts assignment. GroupMe is not an approved or vetted software program by the university and, therefore, is not permitted to be utilized within coursework for communication or assignment purposes. Kayla Hennis.19, Electronic Learning Development Senior Specialist in the ASC Office of Distance Education, recommends utilizing either Carmen or Microsoft Teams for course communication or assignments. If you have any questions or would like to discuss further options regarding technology, you may reach out to Kayla.
 - The Subcommittee recommends updating the Student Life – Disability Services statement and the Diversity statement, found on pages 3 & 5 of the syllabus respectively, as they have been updated for the 2024-2025 academic year. You may find all updated statements on the [ASC Curriculum and Assessment Services website](#).
 - **Declined to Vote**